



CERTIFIED in VETERAN SUPPLY MANAGEMENT

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CERTIFIED in VETERAN SUPPLY MANAGEMENT (CVSM)

“The evaluation of corporate and governmental response to service disabled and prisoner of war veteran rehabilitation and the certification of that performance”

The **SDVI Performance Index** was devised in 1986 as a mechanism for tabulating and evaluating the performance response of the leading corporations and organizations operating in the United States of America regarding the needs and aspirations of those persons who have sacrificed their well being to ensure a safe and hospitable national business and economic environment for the United States, The American Service Disabled and Prisoner of War Veteran/

Although some segments of U.S. Industry and Commerce have responded with enthusiasm, the general reaction to the concept of assisting service disabled and prisoner of war veterans to pursue and achieve in entrepreneurial activities has been muted.

As a means of quantifying and qualifying this private sector “attitude” SDVI has developed indices that are gathered and consolidated for presentation to the U.S. Legislatures, the U.S. Government administration and the U.S. Public as the basis for action initiatives.

A core source of the evaluating data is federal governmental contractors’ “GSA Form 294 and 205 Contract Performance Reports”. That public information data provides a basis for the PCOR Index to accurately display performance.

SDVI has developed a Composite Derivative based on the information available that classifies organizations and individuals as **Certified in Veteran Supply Management (CVSM)** when evaluation shows that performance and policies have been directed to veteran benefit.

Public Law 106-50 legislated a federal goal of 3% of all federal agency procurement, and that of their prime contractors, be directed to SDVE. This legislation also established supporting authority and policies to enable the implementation of the P.L. 108-183 Section 3, Unanimously passed by the U.S. Congress and enacted by the President of the United States, 20 December 2003. PL 108-183 establishes SDVE “SOLE SOURCE” and “RESTRICTED COMPETITION” for federal procurements.

The Association for Service Disabled Veterans (SDVI) and the National Task Force for Veterans Entrepreneurship (TFVE) drafted two President of the United States Executive Orders directing special actions to increase service disabled veteran opportunities in federal procurements.

Performance and certification activities are conducted by ASDV, the Service Disabled Veterans Institute and its CPVSM Programs.

The SERVICE DISABLED VETERANS INSTITUTE (SDVI), in conjunction with national veterans business organizations has implemented the CERTIFIED VETERANS SUPPLY MANAGEMENT ORGANIZATION (CVSM) and the companion CERTIFIED PROFESSIONAL IN VETERANS SUPPLY MANAGEMENT (CPVSM) designations for organization and professional management programs.

In cooperation with the National Veterans Task Force, Association for Service Disabled Veterans (ASDV), National Veteran Owned Business Association (NaVOBA) and the Elite Veterans Network, the program will be operated by SDVI.

The SDVI directed organization will designate organizations and professionals that demonstrate the knowledge, skills, experience and expertise required for responsible management and operation of veterans' procurement and supply programs and initiatives.

Certification will require review of comprehensive policies and performance by peer review.

Successful designees will receive registration and identification in the CVSM international database and program dialogue.

SUMMARY OF REQUIREMENTS FOR CERTIFICATION AS "CERTIFIED VETERAN SUPPLY MANAGEMENT ORGANIZATION"

- Documented veterans supply management policy and practices
- Documented Planning
- Financial Resources Committed
- In Service Education and Training
- Executive Oversight
- History of Performance
- Active Subcontracting Plans
- Certified Professional Management
- Active Veteran Outreach Program
- Supplier Policy Review

**DETAILED CONTENT OF REQUIREMENTS AND INDICES IS MADE AVAILABLE TO
PARTICIPANTS ONLY**



APPLICATION FOR CERTIFICATION VETERAN SUPPLY MANAGEMENT

The information requested on the following pages is required of all seeking registration and certification with CVSM.

CERTIFICATION MAY TAKE UP TO 180 DAYS DEPENDING UPON COMPLETENESS OF THE INFORMATION REQUIRED.

COMPLETION INSTRUCTIONS:

- 1.) All information must be typed.
This form is designed in the same entry format as the database.
- 2.) Please answer all questions as completely as possible, so that more information can be provided to member firms. If you need to provide more information than space permits, indicate "see attachment" and include attachment with this application.

Do not write on the reverse side of any pages.

- 3.) If a particular question does not apply to your business, write "NA" in the space provided.
- 4.) Sign and date information, retain a copy for your files, return original and any attachments to:

**CVSM Clearing House
P.O. Box 20312
Stanford, CA 94309
Attn: Certification Administration**

- 5.) If you have any questions or require further assistance, please contact the CVSM Clearinghouse at:

Phone: (650) 961-3751
Fax: (650) 967-0336



CERTIFICATION PROCEDURES

Steps Necessary to be Certified:

- 1.) Provide the required information as fully and completely as possible.
- 2.) Send the application to CVSM office with:
 - a. All the requested documentation
 - b. Processing fee of \$250.00; Payable to SDV/CROP (Memo: Certification Application)
 - c. For payment by credit card we use PayPal. Please go to:
<http://www.asdv.org/BUSRES/SDVCert/index.cfm>

INCOMPLETE APPLICATIONS WITH MISSING DOCUMENTATION CANNOT BE ACTED UPON. THIS WILL RESULT IN A DELAY OR DENIAL OF THE GRANTING OF CLASSIFICATION.

- 3.) The CVSM Clearinghouse Certification Committee meets once a month to review all pending applications. Once the Certification Committee has reviewed the application and all supporting documents, it takes one of the following actions:
 - a. Recommends to an approval committee of CVSM (Peer Review) that the application be approved and Certification granted subject to an on-site visit to your company; or
 - b. Table the application and notify the applicant of the requirement of further documentation to complete the review process. If this action takes place, the application will not be reviewed again until the requested documentation is received; the application will then be processed at the next regularly scheduled meeting of the Certification Committee; or
 - c. Recommend that the application be denied based upon certain criteria. Rejection is usually based upon failure to meet all of the required criteria as set forth in the CVSM standards such as ownership and control of the company, U.S. Citizenship by a majority of the owners of the business, and abandonment of the application by the applicant.
- 4.) The CVSM Board of Directors at its scheduled meeting then acts upon the recommendation of the Certification Committee. When the board conditionally approves your application, it may be assigned for a Mandatory Site Visit to your place of business. This site visit is arranged directly between you and an CVSM member or the staff to which it has been assigned. They will contact you to arrange a mutually agreeable time for the visit. The site visit is expected to take place prior to the next Board of Directors meeting. Once the site visit is completed, the CVSM member then submits verification of the completion of the site visit and a Classification is mailed from CVSM offices.

This process has been established to maintain and ensure integrity and credibility in the Certification process. Your cooperation by, submitting the completed application, the required document, along with the processing and by setting up the appointment for the site visit will greatly help to speed up the procedures for your Certification and will ensure the cost effectiveness of this process.



AUTHORIZATION FOR RELEASE OF INFORMATION

TO WHOM IT MAY CONCERN:

This will authorize you to release to Service Disabled Veterans Institute (SDVI), or its agents, any of the following information on file with my company.

Any and all documents relating to the application for classification as a Service Disabled Veteran owned business enterprise (SDVE) which has been submitted to you by the company, or on its behalf, as part of the process of certification for such classification.

This authorization shall be valid and binding unless SDVI has previously received written revocation of such from the undersigned.

This release of information shall be without liability to you under any circumstances and the undersigned agrees to hold you harmless and indemnify you from any claims arising from the release of the information under this authorization to SDVI. A photocopy of this authorization shall be valid and binding as an original signature.

Executed this _____ day of _____, 20____ at _____, California

(Company Name)

By: _____
(Signature)

(Print Name)

(Title)